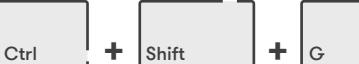
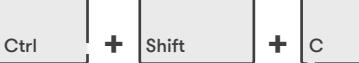
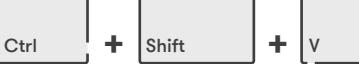


PowerPoint short-cut cheat sheet

for Windows

	Undo	
	Redo	
	Cut	
	Copy	
	Paste	
	Paste special	
	Duplicate objects	
	Move on a straight axis	
	Keep aspect when resizing	
	Rotate by 15° increments	
	Multiple object select	
	Select all	
	Nudge move	
	Cycle through layers/objects	

	Group	
	Ungroup	
	Decrease/increase font size	
	Change type casing	
	Find and replace text	
	Add new slide	
	Duplicate slide	
	Run slideshow	
	Run slideshow from current slide	
	Jump to specific slide (slideshow mode)	
	Copy style formatting	
	Paste style formatting	
	Animation painter	